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Wednesday 10<sup>th</sup> June 2020

Dear parents/carers,

**RE: Further Information regarding the phased reopening of St Mary Magdalen's R.C. Primary School**

I hope you and all your family are keeping safe and well. Thank you to those Key Worker parents who completed and returned the Key Worker Information sheet attached to my previous letter, dated 1<sup>st</sup> June. In this letter I also outlined further guidance relating to the possible phased reopening of St Mary Magdalen's school for **Reception, Year1 and Year6 pupils only** and the key factors that would determine this. As stated in my previous letter to you, our key priority remains the safety of all of our staff, children and their families.

Governors have met to discuss and scrutinise the Health and Safety measures put in place, Risk Assessments and other relevant documentation associated with a phased reopening of our school. Governors recognise that, although measures can be put in place to mitigate the risks presented by the virus, they cannot eliminate the risk completely. In light of the above, the Governing Body have agreed the following:

- School will begin the phased return of pupils to St Mary Magdalen's, starting with **Year 6 pupils on Monday 15<sup>th</sup> June, Year 1 pupils on Thursday 18<sup>th</sup> June** followed by **Reception children the following week (w/c 22.6.20)**.
- School **will be closed to all pupils**, including pupils of Key Workers parents, **every Wednesday** in order to carry out a thorough mid-week deep clean of the school and pupil resources. Vulnerable pupils will be allowed into school if required. If you are a parent of a vulnerable pupil and wish to access school, then please contact the headteacher to discuss arrangements.
- The school COVID-19 Guidance Document for Staff, Parents, Pupils and Visitors should be followed at all times. A copy of this document has been attached.
- Class groups will not exceed the agreed limits set out in the COVID-19 Guidance Document. **The school will be unable to accommodate further applications for school places once the capacity of groups has been reached.**
- Parents requesting a school place should provide the school with at least one week notice period.
- The opening of school will continue to be dependent upon key factors such as ongoing health and safety issues and the local infection rate (R number) that is informed by scientific evidence. Our school may close if these areas give cause for concern.
- School Risks Assessments, associated with COVID-19, will be reviewed and adapted as and when required.



### Allocated Learning Groups

Our learning 'bubble' groups have now been organised and we have limited spaces/dates available should further requests for pupil places be made. If your child has been allocated a place within a 'bubble' learning group, a member of staff, assigned to your child's group, will contact you to outline further key information. Can I remind parents that timings and social distancing should be adhered to at all times and that only **one adult** should drop off /pick up their child each day.

The staff at St. Mary Magdalen's will continue to provide online home learning activities for all pupils who are currently not attending school.

As stated in my previous letter to you, we all eagerly anticipate the day when all of our pupils and staff can return safely to school; to enjoy some form of normality and time with their friends and colleagues.

Please take care of yourselves and each other,

Yours sincerely,



Mr. L.J. Duncan (Headteacher)

